

Shawn Davis Photography

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QUALIFICATIONS SUMMARY

Five years of work experience with strong emphasis on organizational support and interpersonal communication including project administration and coordination of community development projects. Published writer and photographer. French / West African languages. Microsoft Word, Excel, FileMaker Pro, and internet research.

WORK EXPERIENCE

SHAWN DAVIS PHOTO, Washington, DC

Documentary Photographer/Freelance Writer, February 2000 to present

- See Photography Resume

JOSEPH'S HOUSE HOME AND HOSPICE, Washington, DC

Certified Nurse's Assistant, April 2002 – Present

- Provide personal care (assist with comfort, hygiene, grooming, elimination, nutrition, wound care and nutrition and fluids) and emotional support to 10 residents living with AIDS and/or cancer.
- Accompany residents through the end-stages of their disease.
- Cook for 12 people on regular basis

AWAY.com, Washington, DC

Group Sales Associate, January 2000 – February 2000

- Actively promoted adventure travel opportunities with Away.com to students at 12 MBA schools across the country
- Managed caseload of incoming inquiries by researching and fulfilling their travel requests
- Initiated a collaborative travel program between Away.com and an area wine shop

U.S. PEACE CORPS, Washington, DC

Regional Recruiter, DC Regional Recruiting Office, June 2000 – December 2000

- Plan and implement marketing, advertisement and campaign strategies to maximize Peace Corps visibility at 12 universities in the mid-Atlantic region
- Promote use of web and e-mail based resources as “electronic recruiting” tools to recruiting staff
- Represent Peace Corps mission to a broad range of organizations through public speaking presentations
- Interview, assess and select applicants for programs worldwide
- Provide original photographs to the design department for use in promotional media

Peace Corps Day Assistant, Office of Domestic Programs, October 1999 – May 1999

- Assisted in the planning and implementation of Peace Corps Day – an annual world-wide event engaging 10,000 educators and returned Peace Corps Volunteers (RPCVs) to promote global education
- Managed and coordinated all logistics for the international phone call project linking 43 Volunteers in 35 countries with their US classroom correspondents
- Designed outreach plan including electronic promotion (listservs/websites) targeted to educators, RPCVs, and community service coordinators nationwide
- Served as principal liaison between educators, RPCVs and RPCV associations nationwide
- Wrote text for support materials distributed to 10,000 RPCVs and educators
- Authored articles promoting Peace Corps Day for three Peace Corps publications

U.N. WORLD FOOD PROGRAM, Sierra Leonean/Liberian Refugee Camps, Guinea, West Africa

Program Monitor, Refugee School Feeding Program, January 1999 – July 1999

- Managed monitoring and evaluation of the World Food Program (WFP) Food For Growth School Feeding Program serving 75,000 students daily
- Evaluated staff performance through stock audits and field visits
- Resolved problems concerning the distribution of 350 tons of food to 85 refugee camps monthly
- Served as principal liaison between WFP and implementing partners (UNHCR, IRC and GTZ)
- Coordinated the establishment of 7 new canteens serving 6,676 students
- Supervised the registration of 14,000 refugees by a team of 22 registrars during the UNHCR census
- Managed the on-site emergency food distribution during the 1999 influx of 7,500 Liberian refugees

U.S. PEACE CORPS, Mali, West Africa

Rural Community Development Agent, Water & Sanitation Sector, September 1996 – November 1998

- Presented monthly health talks in local language to 100 people in 11 villages as an extension agent for the National Guinea Worm Eradication Program
- Established weekly village development committee meetings to strengthen communication between village and intervening NGOs
- Coordinated the creation of a joint village women's association and introduced income generating activities resulting in a seven fold increase in the two groups' combined revenue for the previous year

EDUCATION

AMERICAN UNIVERSITY, Washington, D.C.

B.A. in Foreign Language and Communication Studies, Magna Cum Laude, May 1996

Academic year abroad 1994-1995, Paris and Montpellier, France

Internships: Embassy of France – 1995, Office of Senator Patrick Leahy – 1994

TRAVEL

Cuba, Dominican Republic, West Africa, Morocco, Western and Eastern Europe, Russia